

Family History Quick Guide for Physicians

To add/view Family History, click on the Histories tab located in the Navigator.

First time Family History entry:

1. If the entire Family History is Negative, click the **Negative** button on the right, Family History Negative will display under Family Member Information in the Family Profile
2. If Family History is Unknown, click the **Unknown** button; Family History Unknown will display under Family Member Information in the Family Profile
3. If the Family History is Unable to be obtained, click the **Unable to Obtain** button; Unable to Obtain will display under Family Member Information in the Family Profile
4. If the patient is adopted, click the **Patient Adopted** button; nothing will display in the Family Profile
5. Click the **Mark all as Reviewed** button

Add Family History:

1. In the Family History Profile, click **+ Add**
2. Make a selection from **Quick List, Common Family History** or search the database:
 - a. To search, click on binoculars, perform search, double click on condition and click OK.
3. Mark the blue box that intersects the Family Member with the condition
4. Double click on the + sign to enter more details such as Onset, Comments etc.
5. Once all of the selections have been made, click on the OK button
6. Click the **Mark as Reviewed** button

Modify a Family Member's History from the Family History Profile:

1. Double click on the Family Member or right click on the Family Member and select Modify Family History. The system will display that Family Member's history only.
2. Make changes and click OK
3. Click the **Mark as Reviewed** button

Modify a Condition from the Family History Profile:

1. Double click on the Condition or right click on the Condition and select Modify Family History. The system will display the Condition and the list of Family Members that have been created.
2. Make changes and click OK
3. Click the **Mark as Reviewed** button

Remove a Condition:

1. Follow the same process as Modify
2. Right click on the cell of the Condition you want to remove and select Clear. Click OK
3. Click the **Mark as Reviewed** button

Create QuickList [Favorites]

1. Click on magnifying glass to the right of the QuickList folder
2. Select from list or search for condition via the Search tab. Click OK

Miscellaneous:

1. Family Members may be added from the **Add Family Member** dropdown.
2. Family Member information may be updated by clicking on the Relationship [Mother]
3. Default filter is Condition View but filter may be changed.